



FIJI TRADES UNION CONFERENCE

32 DES VOUEX ROAD, P.O. BOX 1418, SUVA, FIJI

PRESIDENT: Daniel Urai

YOUR REF:

NATIONAL SECRETARY: Felix Anthony

OUR REF: MTG/03

DATE: 14/01/20

Bulletin 1: Announcement of Date, Venue & Other information on Conferences of 2020

Dear Affiliates

As earlier advised, the preparations for Conferences of 2020 has commenced, and we look forward to your active participation in the events. As per email circulated for preference of date & venue, most of the affiliates opted as follows:

I. EVENT INFORMATION:

A. 18th Women's Conference :

Date: Saturday, 14th March, 2020
Time: 9:00am- 5:00pm
Venue: FTUC Conference Hall, Suva

B. 16th Youth Conference :

Date: Saturday, 28th March, 2020
Time: 9:00am- 5:00pm
Venue: FTUC Conference Hall, Suva

C. Trade Union Leaders Planning Symposium

Date: Friday, 1st May, 2020
Time: 9:00am- 5:00pm
Venue: Tanoa International Hotel , Nadi

D. The FTUC 48th Biennial Delegates Conference

Date: Saturday, 2nd May ,2020
Time: 9:00am- 5:00pm
Venue: Tanoa International Hotel

II. Programme:

The programme covering the events will be communicated to you at least 7 days prior to the date of each event, or as soon as finalized if earlier, no later than the dates indicated below:

- a. **18th Women's Conference:** **Saturday, 7th March, 2020**
- b. **16th Youth Conference:** **Saturday, 21st March, 2020**
- c. **Trade Union Leaders Planning Symposium:** **Saturday, 25th April, 2020**
- d. **Biennial Delegates Conference:** **Saturday, 25th April, 2020**

III. Registration Forms: In the meantime, **Forms 1A, 1B & 1C & 1D for registration of the above events will be sent via separate emails by Friday, 24th January, 2020.**

The deadline for submissions of these forms to the Secretariat are as follows:

- a) **18th Women's Conference:** **Saturday, 29th February, 2020**
- b) **16th Youth Conference:** **Saturday, 14th March 2020**
- c) **Trade Union Leaders Planning Symposium:** **Saturday, 18th April, 2020**
- d) **48th Biennial Delegates Conference:** **Saturday, 18th April, 2020**

IV. Entitlements for Participation:

The attendance numbers allocated shall be in accordance with the FTUC Constitution and will be listed in the entitlements section of each form. Please note that these entitlements are subject to your Union being fully financial and all fees paid. The registration fees and levies as endorsed by the National Council Meeting on December 14th 2019 are applicable to this years' Conferences and are as follows:

V. Registration Fees:

- (1) **Women's Conference:** for each nominated Delegate or Observer - \$20 each
- (2) **Youth Conference:** for each nominated Delegate or Observer -\$20 each
- (3) **Trade Union Leaders Planning Symposium:** \$20-00 per Delegate or Observer
- (4) **Biennial Delegates Conference:** \$20-00 per Delegate or Observer.

VI. Special Levy for Conference:

1. Conference Levy for membership below 300 members - **\$400-00.**
2. Conference Levy for membership between 300 - 1000 members - **\$1000-00.**
3. Conference Levy for membership above 1000 members is **\$1800-00.**
4. Conference Levy for membership above 2000 members is **\$2200-00.**

All applicable fees must be fully paid to facilitate the smooth participation in the Conferences. *This information will be summarized in the Finance Registration & Entitlement Form, to be sent separately to you as stated above, by next week **Friday, 24th January, 2020.***

Where any affiliate is non-financial, if affiliation fees is not paid for over 3 months, and has no voting rights, it shall:

1. *Bear full cost of attendance to any FTUC events such as Biennial Delegates Conference, Youth Conference, Women's Conference and other meetings until such time that they are financial.*
2. *The cost shall be payable upon confirmation of attendance, prior to attendance and participation.*

VII. Call for Nominations for Office Bearers and Motions from Affiliates

As stipulated in Section 10 – 10.1 of the FTUC Constitution (2019), we shall issue a Call for Nominations for Office Bearers and Motions from Affiliates for each events to be sent out as follows:

1. **Women's Conference:** **Saturday, 15th February, 2020**
2. **Youth Conference:** **Saturday, 29th February, 2020**
3. **Biennial Delegates Conference:** **Saturday, 4th April, 2020**

These nominations and motion forms will need to be received by the Secretariat as follows:

1. **Women's Conference:** **Saturday, 29th February, 2020**
2. **Youth Conference:** **Saturday, 14th March, 2020**
3. **Biennial Delegates Conference:** **Saturday, 18th April, 2020**

VIII. Confirmed Order Paper and Approval of Nominations by NEB:

A confirmed **Order Paper** will be sent out as follows:

1. Women's Conference: **Saturday, 7th March, 2020**
2. Youth Conference: **Saturday, 21st March, 2020**
3. Biennial Delegates Conference: **Saturday, 25th April, 2020**

By issue of this circular we inform you of the key particulars of upcoming events as we finalise each affiliate circular to be sent for each event in the coming days.

PLEASE NOTE DATES FOR EACH CIRCULAR.

We anticipate your kind cooperation towards preparation of the various events, early submission for registrations, and attention to dues, special levy and registration fees.

We shall keep you updated hereafter on the logistical and preparatory information.

Yours in Solidarity



FELIX ANTHONY
NATIONAL SECRETARY

Next Email:

1. Registration forms and entitlements.
2. Finance forms and entitlements.

All correspondence to be addressed to the National Secretary
Phone: (679) 3315377 Mobile: (679) 7975377 Email: ftucns@ftuc.org.fj